

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

These rules and regulations have been adopted in accordance with Section 15-1504 of the Village Law of the State of New York for the purpose of securing the peace and good order of the Lake View Cemetery (the "Cemetery"), to preserve the beauty of the grounds and to protect the interests of the lot and grave owners. All persons are required to observe these rules and regulations and are urged to report any infraction of them to the Village of Skaneateles (the "Village").

1. GENERAL RULES

- 1.1. All lots are only to be used only for the purposes of the burial of the human dead.
- 1.2. If trees or shrubs located in a lot become detrimental for any reason to adjacent lots or pathways; dangerous or inconvenient to pedestrians; or in any way mar the effect or beauty of the Cemetery, the Village shall have the right to correct the difficulty according to their judgment. Village staff may remove any non-cemetery-provided plantings.
- 1.3. No lot owners shall allow an interment to be made upon their lot except by direct arrangement with the Cemetery. No transfer or assignment of any lot or interest therein shall be valid without written notification to the Village. No disinterment or removal from the vault will be allowed without permission from the Village.
- 1.4. No enclosure of lots will be allowed, but simple corner posts of cut stone may be placed to designate corners or angles of the lots. These foundations for mausoleums, monuments and for any other structures are to be built by employees of the Cemetery under the direction of the Village DMO or their designee. The erection of any monument and all other work pertaining to the improvement of the grounds shall be under the supervision and direction of the DMO or their designee. No construction of any kind may be made on a lot until it is fully paid for.
- 1.5. The Board of Trustees of the Village of Skaneateles may from time to time authorize the development of new sections, lay out and alter existing sections, paths or avenues as they may deem proper, and to amend these rules and regulations.
- 1.6. The owners of lots, their families and visitors shall be allowed access to the grounds from sunrise to sunset.
- 1.7. Wooden or brick benches and/or markers are strictly prohibited.
- 1.8. All work in the Cemetery must be done by the employees of the Cemetery or with permission of the Village DMO or their designee.
- 1.9. Interments/Grave Openings, as described in Sections 3 and 4, shall take place Monday-Thursday until 1:00pm - out of the Cemetery by 3:00pm & on Friday and Saturday until 11am – out of the Cemetery by noon. Over time fees will apply to any time spent in the Cemetery by Village staff, after stated times, or a Saturday.

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

- 1.10. There will be no openings on Sundays or Village Holidays which include the following: New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, 4th of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, the day after Thanksgiving, or Christmas Day.

2. LOTS

- 2.1. The price of all lots includes an amount for perpetual care. This portion is set aside by the Trustees of the Village in a permanent investment fund. The income from this fund will be used; first, for the purpose of keeping each lot properly taken care of in terms of basic property maintenance and then, for the general improvement and beautification of the Cemetery grounds.
- 2.2. This fund however, does not provide for the special care of monuments or markers, shrubs and flowers or for the routine seeding and watering of the grass and weeding around the monument. Information may be obtained from the Cemetery office regarding the cost of any special work.
- 2.3. The record of the sale or transfer of a lot or part of a lot must be made on the books of the Cemetery. No person will be recognized as the owner or part owner of a lot unless his or her name appears upon the records of the Cemetery as such owner or owners. The joint ownership of lots is not recommended but where such ownership is deemed necessary it is advised that an agreement be made between the joint owners and shall be recorded in the books of the Cemetery. If it is not so recorded the Cemetery cannot recognize it. The names of joint owners should be recorded in the books of the Cemetery.
- 2.4. Upon the death of a lot owner, the heirs or devisers should record in the office of the Cemetery the name of the person whom they designate to act as the lot owner.
- 2.5. For lots purchased before 2011, maximum of one (1) full burial and three (3) cremations or three (3) cremations per grave. For lots purchased after 2011, maximum of two (2) openings per grave, one (1) full burial and one (1) cremation or two (2) cremations.

3. INTERMENTS

- 3.1. The Cemetery requires notice of at least 48 hours in advance of interments. The Cemetery cannot accept responsibility for the location of a grave to be opened when the order is given over the telephone. If there is any question regarding the location, it is recommended that someone in the family visit the lot together with a representative of the Cemetery.
- 3.2. Interments/grave openings shall be limited to the timeframes noted under Section 1 – General Rules, paragraphs 1.8 and 1.9.
- 3.3. No graves will be reopened for inspection except for official investigations. Court ordered openings outside of grave opening timeframes noted in Section 1 – General Rules, paragraphs 1.8 and 1.9, will be subject to additional fees.
- 3.4. When an interment or use of the receiving vault is ordered by funeral directors, they will be held responsible for all charges incurred.
- 3.5. As funerals enter the Cemetery grounds, they are to be under the direction of the DMO or their designee.

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

- 3.6. The Cemetery reserves the right to remove a body from the vault and inter it in a single grave at any time after the expiration of the period for which payment was made, or whenever in the opinion of the Superintendent, the condition of the body makes it necessary. This interment will be made after notifying the funeral director or the member of the family who placed the body in the vault. The regular charges for the grave and interment are to be borne by the funeral director or the family.
- 3.7. The use of a pine box is prohibited in all sections. All graves require the use of a concrete or steel vault.
- 3.8. Cremations in urns that are not watertight or impervious to the elements shall be require a cremation burial vault. The burial vault shall be coordinate by the Funeral Director or other persons responsible for interment prior to grave opening. The fee for the vault shall be as in effect at the time of interment and paid in full prior to interment.
- 3.9. While a funeral or internment is being conducted, all nearby work of every description shall cease.

4. WINTER INTERMENTS

- 4.1. Winter interments shall be at the discretion of the DMO or their designee. Winter committals may be in Burrows Chapel, if weather does not permit interment.

5. LOT DECORATIONS

- 5.1. Plastic, ceramic and glass decorations are strictly prohibited.
- 5.2. Lot decorations are limited to one container on each grave and may only be placed between April 15th and November 15th. These are to be placed close to the marker or monument in order to facilitate grass cutting and trimming. Glass/ceramic jars or vases are prohibited.

5.2.1. Winter/Holiday wreaths and decorations may be placed from December 1st to April 15th.

- 5.3. The Cemetery will do everything possible to protect these lot decorations but cannot accept any responsibility for them. All losses of decorations should be reported to the Village office.
- 5.4. Refuse and wilted flowers are to be placed in trash cans provided for this purpose.

6. CLEANING THE GROUNDS

- 6.1. All wreaths, standards, or other winter decorations are to be removed before April 1st. All flowers, pots and other summer decorations are to be removed by November 15th. After those dates, the Cemetery will clear the entire grounds of all remaining decorations except for items placed on the monument or base thereof. However, the cemetery will not be responsible for anything that happens to these items.
- 6.2. Work in the Cemetery must be done by employees of the Cemetery or with permission of the Village DMO or their designee. Payment for all special work and orders must be made in advance.

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

7. PERMANENT FIXTURES ON LOTS

- 7.1. All monuments, markers, urns, or other permanent fixtures, intended to be placed on lots are subject to the approval of the Cemetery. This approval should be obtained before the purchase is made.
- 7.2. Foundations are required for all monuments and markers and are to be built by the Cemetery at the prices prevailing at the time of the order.
- 7.3. If foundations are required by Memorial Day, the orders for same must be in the office before April 1st.
- 7.4. All new planting on lots and graves is prohibited.

8. MEMORIALS

- 8.1. Memorials, including monuments and markers, may be placed on lot in accordance with the following regulations, where the term “monument” is used to define upright headstones as described herein and the term “marker” defines a flat at-grade stone.
- 8.2. The height of monuments is restricted to 4 feet and markers to 20 inches. No greater height than this will be allowed except with the approval of the Cemetery Board.
- 8.3. No monument or marker shall be erected on a lot or single grave until the purchase price of the lot is fully paid.
- 8.4. Retail dealers, in order to secure the approval of the Cemetery, must agree to use only first-grade stone from approved producers. They must, also, guarantee that the memorial will be executed in a first- class workmanship manner and with the further understanding that should faults develop within five years due to the setting treatment, or handling of same such monument marker, or memorial will be replaced by the dealer without cost to the Cemetery or lot owner.
- 8.5. Where a base and die-stone are used, the base must be of the same materials as the die-stone and must be of the best quality base stock.
- 8.6. Only one monument is permitted per grave space.
- 8.7. Foot markers shall be placed at the end of the grave farthest from the base of the monument.
- 8.8. The bottom beds of all bases and markers must be cut level and true.
- 8.9. Memorial dealers are required to furnish the Cemetery Board with blue-prints or sketches of proposed memorials for approval by the Cemetery Board. At the same time, the dealers are required to specify the size, the location on the lot, the inscription, the specification of the stone to be used, and the name of the producer furnishing the stone. The Cemetery Board shall have the authority to reject any plan or design, which on account of its size, inscription or quality, is deemed by them to be unsuited to the lot.
- 8.10. No memorial showing drill and/or tool marks or staining from sand engraving will be considered to be of first-class workmanship.

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

- 8.11. All memorials, mausoleums, or tombs are to be constructed of natural stone from quarries. No artificial stones of any description are permitted.
- 8.12. Should any memorial become unsightly, dilapidated, or dangerous to visitors, the Cemetery reserves the right either to correct the condition or remove the same at the expense of the lot owner.
- 8.13. No advertising of any description will be permitted within the Cemetery.
- 8.14. Foundations for memorials shall be installed by Village DPW personnel. Fee for installation shall be based on the Cemetery Fees in effect at the time of foundation order. Requests for custom foundations shall be approved by the Cemetery Board.
- 8.15. All foundations ordered by the dealers must be paid for before memorials are placed in the Cemetery.
- 8.16. All memorials must be in one piece. No memorials will be allowed to be set in a socket or with dowels.
- 8.17. All memorials must be set in the space designated on the Cemetery Maps.
- 8.18. Custom memorial foundations, installed by personnel other than Cemetery employees and paid for by the lot owner or others, shall require approval from the Cemetery and payment of a Custom Foundation Inspection fee. Cemetery employees, as designated by the Village DMO/Superintendent, shall be onsite to inspect during the foundation installation.

9. CEMETERY FEES

- 9.1. Cemetery Fees for grave openings, memorial foundations, cremation vaults and grave purchases shall be charged based on rates at the time of purchase.
- 9.2. Saturday rates will apply to all openings after 2:00 pm on weekdays.
- 9.3. The attached tables include the Lake View Cemetery Fees in effect at the time of rule adoption.
- 9.4. The Cemetery Board may adjust Fees from time to time, as deemed necessary, by Board Resolution.

**RULES & REGULATIONS
LAKE VIEW CEMETERY, SKANEATELES, NEW YORK**

ACKNOWLEDGMENT

I (please print name), _____ have purchased a lot(s) in Lakeview Cemetery and was given a copy of the current Rules and Regulations of the Cemetery and have read and understand them in their entirety.

Signed: _____

Dated: _____

Signed: _____

Dated: _____

Section: _____ Lot: _____

_____monumented OR _____ non-monumented