

Historical Landmarks Preservation Commission

Application for a Certificate of Approval Information and Instruction Sheet

1. Complete the application ONLY if property is located within the Historic District, as specified in the code Chapter Section 127-2 (<https://ecode360.com/SK1975>)
2. Submit nonrefundable fee of \$100.00 minimum; \$200.00 (\$500-\$1000 project cost); \$300.00 (>\$1000 project cost)
3. Complete a Building Permit application form or a Sign Permit application form which is to be included with this application
4. A Public Hearing will be scheduled not less than ten (10) days after the publication date of the Notice of Public Hearing in the designated local newspaper
5. The following items will be needed for the Commission's review prior to the Public Hearing. These materials are to be in the hands of the Commission's Secretary no later than twelve (12) days before the Public Hearing date. These materials are distributed in advance to the Commission's members for research and review.
 - a. Photograph (in color if possible) of the existing building/structure/condition
 - b. Architectural elevation (side view) drawings of all sides of the proposed changes, as required by the Commission's Secretary
 - c. Submit photos, drawings, product information, as appropriate, by attaching documents to this application.
 - d. Samples of the materials to be used:
 - Color chips or samples of the proposed colors
 - Samples of the brick, veneers, moldings, textured surfaces and other finishes or coatings proposed, including roofing materials
 - Catalog cuts of windows, doors, etc. proposed (original and 9 copies)
 - Any other descriptive information, literature of components or fixtures
 - e. SIGNS HLPC
 - *A scale drawing showing: 1) type face or style and size(s) of lettering 2) method of attachment of sign board to building 3) all dimensions of the sign board and lettering 4) side view of the sign board showing trim pieces and edge treatment
 - *Description and sample of materials used for the sign board and letters
 - *Method of illumination (if any) style, color, wattage of fixture(s) and light shedding pattern
 - *Drawing showing location of the sign on the building or property
 - Color photograph of the building where the sign will be displayed
 - Color chips of colors used for the sign board and lettering

Where indicated by (*) submit original and 9 copies

Application for Signage Only?

Description of Work:

Repair and replace rotted and failing exterior siding and trim components with PVC material of the same dimensions and texture. New components will be painted the same color as existing. No alterations to style or color are proposed. This is strictly a restoration and preservation project.

FORM ACKNOWLEDGED BY THE FOLLOWING

Contractor's Printed Name:

Marco Lisi

If you are not the homeowner, we will need the homeowner to login and enter their printed name for authorization.

Homeowner's Printed Name (if applicable):

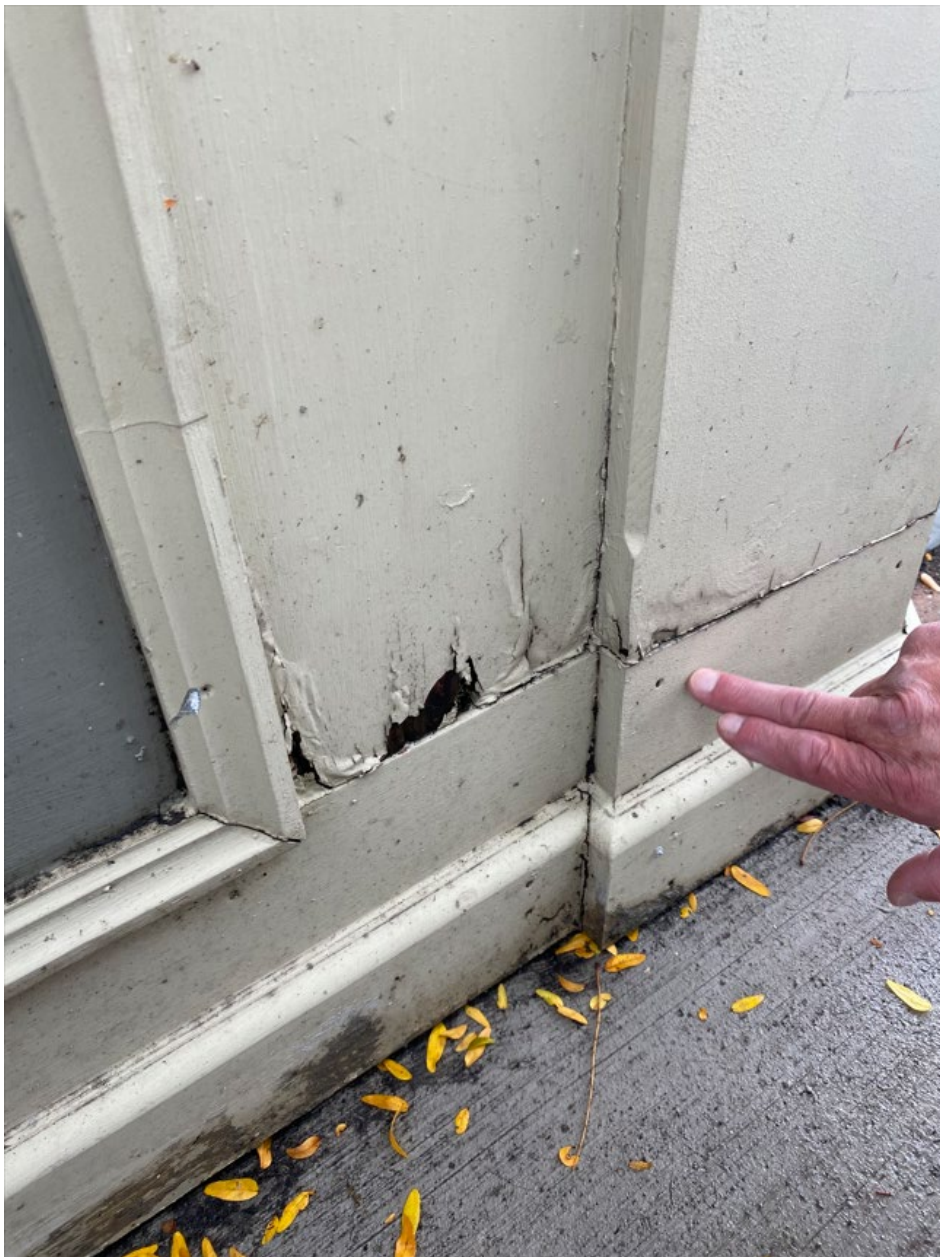
Note: If you are the homeowner, no action is needed for this section.

THIS FORM MUST BE COMPLETED. WE WILL NOT REVIEW ANY INCOMPLETE FORM. COMPLETE ALL REQUIRED FIELDS ABOVE, THEN CLICK THE SAVE BUTTON BELOW TO COMPLETE THIS APPLICATION.

25 Jordan “Village Inn”

Review of Application and Scaffolding / Lift Plan

*Prepared 10.1.2025 by Village of Skaneateles
codes office based on applications filed and a
site visit with property manager on 9.29.2025
and 9.23.2025, respectively*



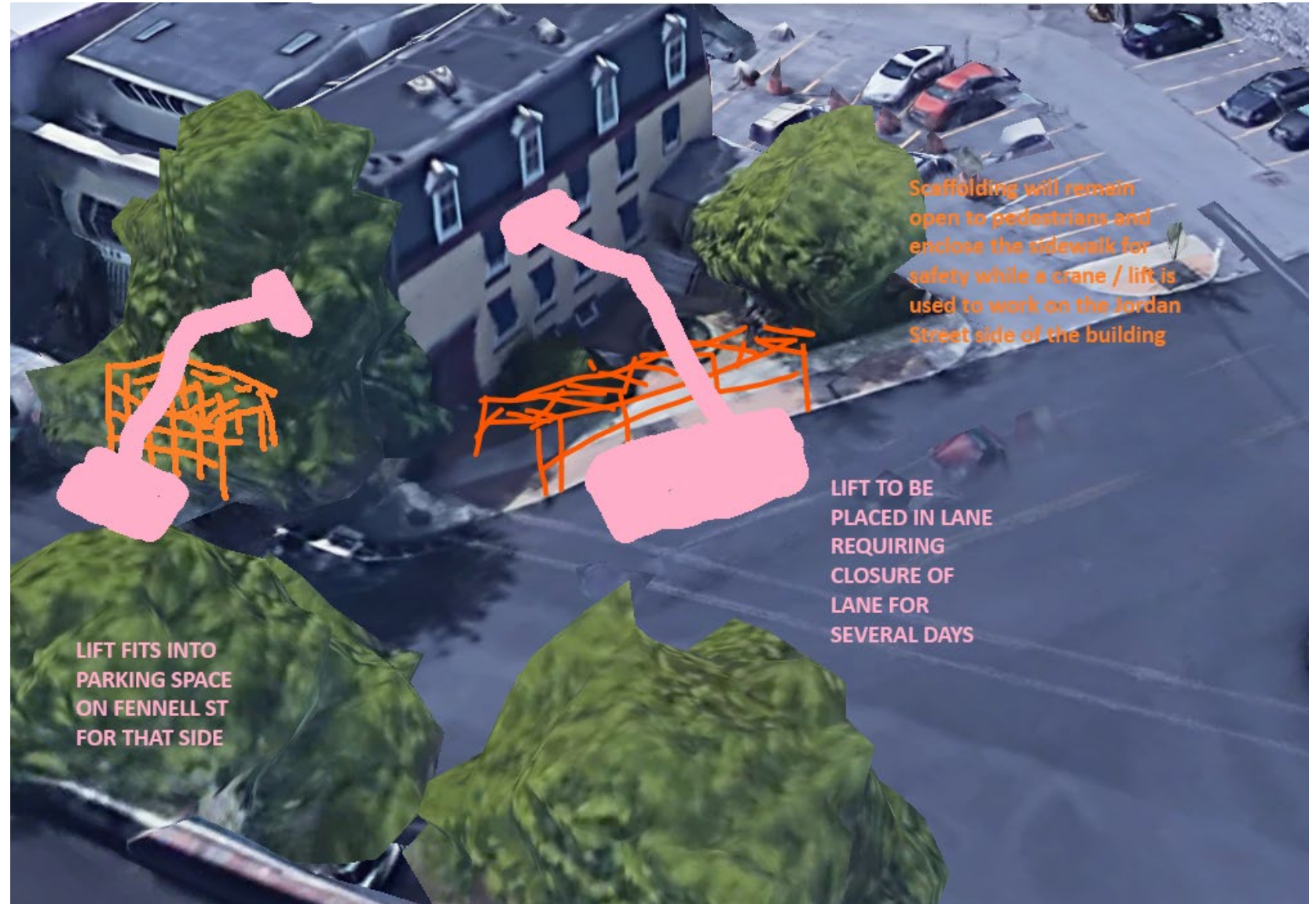
The applicant is requesting the following with their HLPC application, and building permit application, filed 9.28.2025:

- *“Repair and replace rotted and failing exterior siding and trim components with PVC material of the same dimensions and texture. New components will be painted the same color as existing. No alterations to style or color are proposed. This is strictly a restoration and preservation project.”*





- Project will require both a lift and scaffolding, on both Fennell Street and Jordan Street.
- Dates of work depend on issuance of permit but applicant says he will be done "by Thanksgiving" (note that construction law requires all scaffolding to be removed no later than Nov. 15)
- Scaffolding will be to protect pedestrians – most upper work will be done from lift
- On Jordan Street, since there is not a parking space there, they will need a lane closure.
- On Fennell Street the lift will be parked in a parking space with a bagged meter
- Additional work will be staged from private property in the lot behind the building.



600 SERIES

TELESCOPIC BOOM LIFTS



Performance

Platform Height		
600S	60 ft 3 in.	18.36 m
660SJ	66 ft 8 in.	20.32 m
Horizontal Outreach		
600S	49 ft 6 in.	15.09 m
660SJ	56 ft 9 in.	17.3 m
Swing	360° Continuous	
Platform Capacity		
Restricted (660S)	1,000 lb	454 kg
Unrestricted	500 lb	227 kg
Platform Rotator		
600S	160° Hydraulic	
660SJ	180° Hydraulic	
Weight ¹		
600S	21,800 lb	9,888 kg
660SJ	26,650 lb	12,088 kg
Max. Ground Bearing Pressure		
600S	67 psi	4.7 kg/cm ²
660SJ	75 psi	5.27 kg/cm ²
Drive Speed 2WD	4.25 mph	6.8 kmph
Drive Speed 4WD	4.25 mph	6.8 kmph
Gradeability 2WD	30%	
Gradeability 4WD	45%	
Axle Oscillation	8 in.	20 cm
Turning Radius, Inside/Outside		
2WS	7 ft 4 in./17 ft 7 in.	2.23 m/5.36 m
4WS	4 ft 7 in./9 ft 6 in.	1.41 m/2.89 m

¹ Certain options or country standards increase weight

Standard Specifications

Power Source

Dual Fuel Engine	82 hp	61 kW
GM Vortec 3000 MPI		
Diesel Engine	67 hp	50 kW
Deutz TD 2.9 L4	40 gal	151 L
Fuel Tank Capacity		

Hydraulic System

Capacity	31 gal	121 L
Auxiliary Power	12V DC	

Tires

Standard	35 x 15-225 Lug Tread
Optional	Foam-Filled



Standard Features

- Oscillating Axle
- Hydraulic Platform Rotator
- 110V AC Receptacle in the Platform
- 5 Degree Tilt Alarm/Indicator Light
- Swing-Out Engine Tray
- 12V DC Auxiliary Power
- Hourmeter
- Control ACIE[®] System
- All Motion Alarm
- Proportional Controls
- Gull-Wing Hoods
- Platform Console Machine Status Light Panel¹
- Engine Distress Warning/Shutdown—Selectable via JLG Analyzer

¹Provides Indicator lights at platform control console for system distress, fuel level, low fuel, 5 degree tilt light and foot switch status.

Accessories & Options

- 36 x 72 in. (91 x 183 cm) Platform
- Fall Arrest Platform
- Inward Swinging Gate
- Mesh to Top Rail Bolt-on Aluminum 6 ft
- Mesh to Top Rail Bolt-on Aluminum 8 ft
- Soft Touch System
- Operators Tool Tray
- Tow Package
- 43.5 lb (19.7 kg) Propane Tank
- Cold Weather Start Kit (GM)
- Cold Weather Start Kit (Deutz)
- Hostile Environment Kit
- Light Package
- Platform Worklights
- Flashing Amber Beacon
- Lifting/Tie Down Lugs
- Arctic Package
- Accessory Packages:
 - SkyWelder[®]
 - SkyGlaze[®]
 - Nite Bright[®]
 - SkyCutter[®]
 - Pipe Rack
 - SkyAir[®]
 - SkyPower[®]



Village of Skaneateles Application for Building/Zoning Permit

(Survey must be no older than 2 years; for this and other instructions, please review our zoning code and instructions document at [this link](#))

Today's Date

Project Address

Name of Applicant

Applicant Email

Applicant phone

Property Owner

Owner Phone#

Owner Email

Accurate Project Cost

Square Footage of New Work

Square Footage of Parcel

Zoning District [See Zoning Map](#) (www.villageofskaneateles.gov/codes-zoning/page/zoning-maps)

Description of New Work (include all details from construction management checklist, as applicable)

Set pass through scaffolding over sidewalk with planking above to protect pedestrians from work being performed above. A man lift will be used over the sidewalk to repair and replace rotted or failing siding and exterior trim components on the subject address. The work on Jordan Street side will require bagging a parking spot in front of the building. The work on the Fennell Street side may require blocking the right turn lane heading east on Fennell. Work to begin asap and complete prior to Thanksgiving.

Setbacks of Existing Structure

Front Yard (ft)

Left Side Yard (ft)

Right Side Yard (ft)

Rear Yard (ft)

Setbacks of Proposed Work

Front Yard (ft)

Left Side Yard (ft)

Right Side Yard (ft)

Rear Yard (ft)

New connection(s) for: Sewer Water Electric

Contractor Information:

Contractor Name

Contractor Phone

Contractor Address

Contractor Email

Architect Information:

Architect Name

Architect Phone

Architect Address

Architect Email

Construction Management

Will scaffolding, lifts, ladders or similar equipment be used? Please provide details in the Description of Work above, including details of what specific equipment, where it will be used, the duration of use; must be shown on site plan, if site plan approval required.

Will dumpsters, trailers, or other trash receptacles be used? Please provide details in the Description of Work above, including details of what specific equipment, where it will be used, the duration of use; must be shown on site plan, if site plan approval required.

Will construction vehicle parking require meter bags, or other accommodations? Please provide details in the Description of Work above, including details of where construction vehicles will be parked, types of vehicles, and number and types of vehicles.

Will heavy equipment or machinery (e.g., rollers, excavators, earth movers) or similar equipment be used? Please provide details in the Description of Work above, including details of what specific equipment, where it will be used, the duration of use. Information must be included regarding parking of heavy equipment when not in use.

Will a portable latrine be used? Please provide details in the Description of Work above, including details of where it will be located, the duration of its presence on site; must be shown on site plan, if site plan approval required.

A construction schedule, including start and end date and any major milestones, shall be listed in the Description of Work. We may require additional details depending on the complexity of the project.

The Following Checklist of Additional Items May Be Required by the Code Enforcement Officer.

- | | | |
|--|---|---|
| <input type="checkbox"/> Property Survey (< 2 yrs old) | <input type="checkbox"/> Asbestos Report | <input type="checkbox"/> Drainage and Grading Plans |
| <input type="checkbox"/> Stamped Architectural Drawings | <input type="checkbox"/> Workmans Comp and Liability Insurance | |
| <input type="checkbox"/> Job Proposal Including Cost and Materials | <input type="checkbox"/> Safety Plan for Pedestrians and Vehicles | |

ACKNOWLEDGMENTS:

I AM THE AND AM AUTHORIZED TO MAKE THIS APPLICATION

By checking the "Owner" in the box above, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

-I AUTHORIZE THE CODE ENFORCEMENT OFFICER TO ENTER THE PROPERTY TO MAKE INSPECTIONS AS PRESCRIBED UNDER LOCAL AND STATE LAWS.

-I WILL NOTIFY THE CODE ENFORCEMENT OFFICER IMMEDIATELY OF ANY CHANGES DURING THE COURSE OF THE WORK.

-I WILL NOTIFY THE CODE ENFORCEMENT OFFICER WHEN INSPECTIONS ARE DUE.

-FURTHERMORE, I AGREE THAT THE BUILDING OR PROJECT WILL NOT BE OCCUPIED OR USED UNTIL A CERTIFICATE OF COMPLIANCE/ CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

-The applicant and/or agent declares that the information contained in this application, and the plans, specifications and other supporting materials submitted in support of this application is true and has made such representations to induce the Village of Skaneateles to issue a Building/Zoning Permit and the applicant will comply with all laws, codes and ordinances controlling this work.

Applicant Signature: Date of Signature:

Affidavit of Applicant or Agent

(To be completed if application is not made by the property owner)

STATE OF NEW YORK)

) SS:

COUNTY OF ONONDAGA)

On this day of 20; personally appeared before me.

NOTARY PUBLIC:

For Code Enforcement Office Only:

Date reviewed:

Application Status: (Approved / Denied)

Reasons for Denial - Does Not Comply With the Following:

Section 225-A5, Density Control Schedule for:

CEO Determination ▼ Front Yard Setback; CEO Determination ▼ Side Yard Setback, Left; CEO Determination ▼ Side Yard Setback, Right;

CEO Determination ▼ Rear Yard Setback; CEO Determination ▼ Percentage of Open Area; CEO Determination ▼ Both Side Yards Combined;

CEO Determination ▼ Percentage of Structure Width/Lot Width;

Other Density Control Schedule:

CEO Determination ▼ Section 225-69D, Non-conforming Buildings, Structures and Uses, Extension or Expansion

CEO Determination ▼ Section 225-14(d), Swimming Pools, 25 foot Distance to Lot Lines

CEO Determination ▼ Section 225-14C(5)(a/b), Accessory Buildings, Distance to Lot Lines or Structures

CEO Determination ▼ Section 225-A1-3, Permitted Use Chart

CEO Determination ▼ Other Sections of the Zoning Law

And/or Needs:

CEO Determination ▼ Certificate of Appropriateness from Historical Landmarks Preservation Commission, Section 225-25

CEO Determination ▼ Critical Impact Permit, per Section 225-52

CEO Determination ▼ Special Use Permit from the Zoning Board of Appeals

Code Enforcement Officer signature

Staff and boards review, as applicable:

Planning Board Review

Zoning Board of Appeals Approval

Critical Impact Permit Approval

Historic Commission Approval

FORM ACKNOWLEDGED BY THE FOLLOWING

Authorized Agent (e.g., Architect, Contractor) Printed Name:

If you are not the homeowner, we will need the homeowner to login and enter their printed name for authorization.

Homeowner's Printed Name (if applicable):

Note: If you are the homeowner, no action is needed for this section.